

People's History Project – Social History Research Coordinator

The People's History Project (PHP) aims to recognize and preserve the important roles that Kingstonians and Queen's students have played in social movements throughout the years. The stories of people who participated in struggles for social and environmental justice – queer, indigenous, black, anti-racist, feminist, among many others – often go untold in “official” histories. The PHP seeks to remedy these silences by recording Kingston's rich history of social movements and resistance. The Research and Archivist Coordinator will continue the development of the Out of the Archive and Onto the Streets series, examples of the series can be found on our website found [here](#).

The People's History Project Coordinator will:

1. Utilize campus and local archives to research and investigate stories and histories of social resistance, movements and struggles in the Kingston and Queen's communities
2. Conduct interviews, examine personal documents and explore other unconventional sources as they may relate to each entry
3. Write the full-length and poster exerts narrating the context, history, impact and legacies of these movements and struggles
4. Gather materials used for each entry to be prepared for use and storage in the People's History Archive
5. Support the OPIRG Coordinator by assisting with regular OPIRG communications, holding office hours, etc.
6. Other duties as required

The ideal candidate is someone with:

1. Passion for the Kingston and Queen's communities and their history of activism and struggles for justice
2. Research skills with the ability to explore stories and histories found in all sorts of places, such as the internet, in-person interviews, and community and campus archives
3. Strong interpersonal and active listening skills for conducting in-depth in-person interviews
4. An ability to communicate stories and histories into engaging narratives for the Kingston and Queen's communities
5. Knowledge of, and excited by the prospect of working on social and environmental justice issues; an understanding of the principles of anti-oppression
6. Strong organizational and time-management skills
7. Experience, or a desire to gain experience, working with archives
8. The ability to take initiative and work independently with minimal supervision

This position is expected to be for 30.5 hours per week, at \$13.00/hour, for between 12 and 16 weeks. Working hours will mostly be during the day, during the week, with fairly frequent weekend and evening activities. Applications for this position should include a resume and cover letter outlining how your skills and experience match the position, and are due **May 6th, 2016, at 4pm**. Applications can be submitted via email to hire@opirgkingston.org. The position is expected to begin **Monday, May 16th, 2016**.

OPIRG welcomes the contributions that individuals from marginalized communities bring to our organization, and invites applications from individuals from the following groups though not limited to: Aboriginal people, people of colour, racialized folks, women, gays, lesbians, bisexuals, trans people, queer-oriented people, single parents, (im)migrants and people with disabilities.

This position is pending funding approval from Canada Summer Jobs. Canada Summer Jobs are for students who are intending to return to post-secondary education in September 2016, the program has four requirements to be eligible for this position, they are:

- Be between 15 and 30 years of age;
- Have been registered as a student in the previous academic year and intend to return to school in the next academic year;
- Are Canadian citizens or permanent residents or have official refugee protection status under the Immigration and Refugee Protection Act (international students are unfortunately not eligible); and
- Are legally entitled to work in Canada, according to relevant provincial/territorial legislation and regulations.